

PASADENA INTERMEDIATE SCHOOL BOARD OF TRUSTEES

MINUTES

27TH JUNE 2017

5:30 PM PASADENA MEETING ROOM, ADMINISTRATION BLOCK

MEETING TYPE	Board Meeting
PRESENT	Jerome Brown (from 6:15–6:55pm), Belinda Drake (Chair), Jonathan Hughes (Principal), Linda Pirrit, Kirk Torrance (from 6:30pm), Mandy Tubman
IN ATTENDANCE	Lisa White, Jane Cooper (Paeārahi, Ngā Uri O Ngā Iwi, Westmere School) and Claire Paterson (parent, Ngā Uri O Ngā Iwi, Westmere School) from 6:35pm – 7:10pm (all conferred speaking rights).
APOLOGIES	Richard Green
MINUTES	Jill Pitches, Secretary

1. Administration Matters

1.3 DECLARATION OF INTERESTS	Nil	
1.4 CONFIRMATION OF MINUTES	Moved; that the Board accepts the minutes of the previous meeting held on 29 th May 2017 as true and correct.	MT/LP: Carried
1.5 CONFIRMATION OF PEB MINUTES	Moved; that the Board accepts the PEB minutes of the previous meeting held on 29 th May 2017 as true and correct.	MT/LP: Carried
1.6 CORRESPONDENCE	Moved; that the inwards and outwards correspondence is received and approved.	MT/LP: Carried
1.7 ADDITIONAL AGENDA ITEMS	<p>The staff breakfast will be held on Wednesday 5th July. The Trustees will supply the following:</p> <p>BD – fruit platters MT - croissants/condiments RG - coffee LP - cinnamon buns KT - juices</p>	

2. Strategic Decisions

2.1 VISIT BY NGA URI O NGA IWI / WESTMERE REPS	<ul style="list-style-type: none"> JH thanked JC and CP for attending this Board meeting. Pasadena's Board is committed to meeting the needs of the community and implementing Strategic Aim 4: Te Reo Maori Pathways, to complete the missing link between primary school (Ngā Uri O Ngā Iwi/Westmere; other Maori medium primary schools) and secondary school (Western Springs College WSC). JC provided a review of the history to date. The early COL meetings reinforced all the schools are part of a community. The glaring omission was Maori medium learning at intermediate level, and a pathway for whanau that would meet parent expectations for their child's learning. The first thing JC did was to survey Ngā Uri o Ngā Iwi parents about what they wanted from intermediate education, and where would they choose to send their child if they could. Parents wanted to be able to access a local pathway, and that if Pasadena Intermediate could provide that, they would support it. What they wanted was to see the school establish a Maori medium pathway, commensurate at the level at which students left Ngā Uri O Ngā Iwi, and they were open to discussion about what that might look like. E.g. a specialist teacher supported by both Westmere School and WSC (Chris Selwyn, Tumuaki of Waiorea (WSC) has indicated his support) who withdraws students and teaches at their level.
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	<ul style="list-style-type: none"> • A key outcome was that te reo Maori must be taught in conjunction with a strong English curriculum, and with children integrated into the whole school. For that reason, a bi-lingual classroom offering a silo approach with an 80/20 split between te reo and English was not seen as meeting the needs of the community. • Meetings with the MoE regarding funding options have been disappointing, as the MoE will only fund on a traditional funding model based on FTTEs (Full Time Teacher Equivalents), which forces a silo approach which is not what the community wants. • The School also applied for funding through the Teacher-Led Innovation Fund, and Core Education, however both applications have been turned down by the MoE. • The latest update is that the MoE has now advised it will reconsider funding for a specialist teacher if the school can advise how many students would enrol for 2018 if Maori medium education was established. • JC can confirm from surveying parents at least 11 would attend from Westmere. • There are also at least 3 current Year 7 students at Pasadena who would participate. • Additional students would also most likely enrol, for example from Richmond Road, Newton Central and Freeman Bay schools. • Time is of the essence, especially in terms of employing staff. No one wants to see families miss enrolment at other schools if the MoE can't confirm funding for Pasadena. • The Board may consider partial funding of a teacher for 2018 but wants to ensure there is a long-term sustainable solution in place. 	
CONCLUSIONS AND ACTION	Information regarding enrolments to be provided by JC.	JH

3. Strategic Discussions

3.1 HAUTU: REVISITING THE SELF REVIEW TOOL	<ul style="list-style-type: none"> • The Trustees agree this self-review tool to assess cultural responsiveness on the part of the Board is very important, especially considering the development of Maori medium education at Pasadena. • As a school Pasadena is already doing a lot of the things to indicate Readiness, from consultation hui with Maori (and Pasifika) parents, establishing a homework club, developing a wananga, seeking feedback around te reo language and a Maori medium pathway for education, PLD and resourcing for staff, including Turuhira Hotene who is providing te reo Maori lessons each week in classrooms and as an extension for more proficient speakers. • The School will continue to consult with Maori and Pasifika students to see how they are going, what works for them, what could be improved etc. • Ka Hikitia online training is a starting point for the Trustees. • The Trustees agree to review the document and identify individually where they feel the Board is sitting in respect of all 4 modules (Accountability, Leadership, Representation, Employer Role), and discuss at the September board meeting. 	
CONCLUSIONS AND ACTIONS	<ul style="list-style-type: none"> • Complete Ka Hikitia online training module. • Review Hautu, identify where Board is sitting in respect of the 4 modules, discuss at September Board meeting. 	BD to send All
3.2 STUDENT WELL BEING SURVEY	<ul style="list-style-type: none"> • LW presented the survey findings. The survey was changed from previous years to bring it into line with PB4L, and also to provide useful information and data that can be used. • The NZCER template was very useful. There were 54 questions for the students to answer along a scale from strongly agreeing to strongly disagreeing. • The School has a large number of students who identify themselves as very happy and content. • There were a small number of students who identified bullying (verbal) as a problem. One key student identified has now left school. LW is working with the other students identified. • Student coaches are be trained to offer peer support. • The School will do another survey in Term 4, which will provide comparative data. • Trustees were interested to know whether ethnicity was considered (LP). LW will be able to extract that information – in Term 4 that and other information will be easy to extract as it will be done electronically. • BD - how do you teach resilience? • JH answered this is through a number of ways, including role play with students, and it is also touched on with digital training. 	

	<ul style="list-style-type: none"> All the Trustees recognised the importance of having student voices heard, agreed the information was useful and that it is good to have meaningful data that can be used to make a positive difference for students. LW is presenting the survey findings to staff next Friday morning. This will allow staff to look at dynamics of classroom in light of the findings.
3.3 CURRICULUM: SPECIALIST SUBJECTS	<ul style="list-style-type: none"> The biggest change here is around teaching conceptually, and integrating teaching from the classroom into specialist subjects. Sue Elliot (Visual Arts Teacher) is leading this change and has done a great job challenging specialist teachers to teach like this, including teachers from other schools. The concepts are also evident in the performing arts where Maureen Donnelly is doing a great job, looking at the data and targeting students, seeking to encourage the creativity in those students. A new specialist technology teacher, Mariee Guinibert has been appointed for next term.
3.4 POLICY REVIEW NAG 3 (EMPLOYER RESPONSIBILITY)	<ul style="list-style-type: none"> A reminder for all trustees to take part in the Current Reviews on the SchoolDocs website. JH continues to find SchoolDocs an excellent resource, and is unsurprised there is around 70% uptake by NZ schools now.

4. Strategic Monitoring

4.1 PRINCIPAL'S REPORT	<ul style="list-style-type: none"> COL is progressing, with two teams established – vision team and data team. A meeting to update Boards of Trustees will be held on 26th July 7-8pm at Westmere School. Te Reo Maori Pathways – as discussed. Year 6 Transition and marketing has started, with Grey Lynn School being visited tomorrow. Open days will be held next term and a number of parents are making meetings to visit the School. As part of this and our Community Strategic Goal, our students are working with Westmere School to provide a Sports Day. If this works well, we will look to work with other schools. The Principal's Report was tabled, received and taken as read, with comment, as above.
4.2 FINANCE REPORT	The Finance Report was tabled, received, and taken as read.
4.3 HEALTH AND SAFETY REPORT	<ul style="list-style-type: none"> Student representatives have joined the committee, asking questions, giving ideas, and taking their role very seriously. The evacuation drill went well. The Health and Safety Report was tabled, received, and taken as read.
4.4 PROPERTY UPDATE	<ul style="list-style-type: none"> A staff consultation group has been formed, to assist with how the School will work in an ILE environment, and providing the basic outlines around functionality for the classrooms and how they will work. The group has been proactive visiting schools. JH is in discussions with the MoE over its preference to wait until the ILE project starts before completing the remediation works on certain ceiling areas. For health and safety reasons, JH would like the work completed before then.

5. Meeting Closure

5.1 IDENTIFY AGENDA ITEMS FOR NEXT MEETING	Nil
5.2 COMMENTS ON MEETING PROCEDURES AND OUTCOMES	<ul style="list-style-type: none"> The meeting closed at 7:48 pm. The next meeting will be held on 8th August at 5:30pm in the meeting room in the administration block.