

PASADENA INTERMEDIATE SCHOOL BOARD OF TRUSTEES

MINUTES 30 OCTOBER 2019 6:30PM PASADENA MEETING ROOM, ADMINISTRATION BLOCK

MEETING TYPE	Board Meeting started 6.34pm. Opening karakia from Stacey Morrison
PRESENT	Mandy Tubman, Jonathan Hughes (Principal), Jerome Brown, Jill Pitches, Stacey Morrison, Richard Green, Tipene Lemon
IN ATTENDANCE	Mary Pretorius (Deputy Principal)
APOLOGIES	Shelly Pathak
MINUTES	Jane Riddell, Secretary

1. Administration Matters

1.3 DECLARATION OF INTERESTS	NIL – TL to complete.
1.4 CONFIRMATION OF MINUTES	<ul style="list-style-type: none"> Moved; that the Board accepts the minutes of the previous meeting held on 18 September 2019 as true and correct. _JB_/SM _: Carried
1.5 CORRESPONDENCE	<ul style="list-style-type: none"> The inwards and outwards correspondence was received and approved by all.
1.6 TIME ALLOCATION	<ul style="list-style-type: none"> The MoE requires trustees to record and allocate time spent in their capacity as a trustee. Principal excluded. <p>Reminder: Time Allocation Sheet to be completed at the Board meeting or on the Board Google drive.</p>
1.7 ADDITIONAL AGENDA ITEMS	See 5.1

2. Strategic Monitoring

2.1 PRINCIPAL'S REPORT	<ul style="list-style-type: none"> JB thanked the Board on behalf of the staff for the wellbeing package received by each staff member. It was most appreciated by all. JH visiting Mr Lintott on 31/10 to give him gifts from the students and staff. There has been a lot of support and well wishes from the community after the accident. Zoning meeting held recently and still waiting to hear back from MOE for confirmation. Student pathways/ Graduate profile discussed and if we should follow some students through their pathway to see if Pasadena is setting them up for success going forward. <p>Conclusion: The Principal's Report was tabled, received, and taken as read.</p>
2.2 FINANCE REPORT	Conclusion: The Finance Report was tabled, received, and taken as read.
2.3 HEALTH AND SAFETY REPORT	Conclusion: The Health and Safety Report was tabled, received, and taken as read.
2.4 MAORI AND PASIFIKA ACHIEVEMNT PLAN UPDATE	Conclusion: The Maori and Pasifika Achievement Plan Update was tabled, received, and taken as read.
2.5 SELF REVIEW -INQUIRY	Conclusion: The Self Review Inquiry Learning was tabled, received, and taken as read.

LEARNING	
2.6 SELF REVIEW – INTERNATIONAL STUDENTS	<ul style="list-style-type: none"> Self review completed as part of requirements <p>Conclusion: The Self Review – International Students was tabled, received, and taken as read.</p>
2.7 DIGITAL CURRICULUM IMPLEMENTATION	<p>Conclusion: The Digital Curriculum Implementation was discussed, tabled, received, and taken as read.</p>

3. Strategic Decisions

3.1	
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4. Strategic Discussions

4.1 STRATEGIC PRIORITIES	<ul style="list-style-type: none"> Students and teachers have adapted well to the new ILEs. RG suggested whether we get a researcher on board to investigate a collaborative teaching approach to the Rumaki. Funding options would also need to be investigated. Discussed as a Board in general considered it a good idea and to be considered at a later date. Moved: that the Board continues with the current Strategic Aims into 2020. No need for review this year. _RG_/MT _: Carried <p>Conclusion: The Strategic Priorities Report was tabled, received, and taken as read.</p>
4.2 POLICY REVIEW – NAG2 EDUCATION OUTSIDE THE CLASSROOM	<p>Conclusion: The NAG2 ETOC Report was tabled, received, and taken as read.</p>
4.3 STRATEGIC PLANNING	<p>Conclusion: The Strategic Planning Report was tabled, received, and taken as read.</p>

5. Other agenda items

5.1 NZSTA REGIONAL EXECUTIVE ELECTIONS	<ul style="list-style-type: none"> RG attended the recent Auckland NZSTA meeting. Discussion around members standing for the upcoming Regional Executive elections. The board must vote for up to 9 members. MT to submit the voting papers by 29 November 2019.
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6. Meeting Closure 7.44pm – closed with karakia from Tipene Lemon

6.1 IDENTIFY AGENDA ITEMS FOR NEXT MEETING	<ul style="list-style-type: none"> NIL
NOTE 1:	List of correspondence has been emailed with board papers.

Mandy Tubman
Chair, Board of Trustees
Pasadena Intermediate School